

**Senior Planner**  
**York County Planning Division**

40 years in land use planning and zoning.

Administration and enforcement of municipal and county zoning and land use ordinances, including historic resources management regulations.

Preparation of staff reports for public hearing presentations to Planning Commission and Board of Supervisors.

Preparation of and participation in the public adoption process of long range land use plans, including authorship of York County's Historic Resources element of the Comprehensive Plan.

Staff liaison for various advisory, governmental, and non-profit committees and agencies, including wetlands boards, appearance committee (architectural reviews), regional museum forums, and local and regional committees and agencies focused on historic resources preservation and promotion.

**Recent and current responsibilities include service to the following:**

York County Middle Passage Committee

York County Civil War Sesquicentennial Committee

York County World War I/World War II Commemoration Committee

York County Historical Museum

Tidewater Civil War & Revolutionary War Events Partnerships

Secretary, W3R-VA Association

Duties include preparation, design, and publishing of press releases and other media coverage documents, brochures, event flyers, design and creation of museum exhibit panels, and research for and preparation of educational/informational reports, displays, and maps (GIS systems).

Responsibilities also include coordination/initiation of special events, workshops, lectures, meetings, etc. with partner organizations.

Volunteer docent with Colonial Williamsburg since 2003; providing guided historic building and garden tours to local, national, and international visitors.

Computer expertise includes proficiency with Microsoft Word, Powerpoint, Excel, Publisher, ARCMAP, Foxit, and Adobe.

**Memberships:**

W3R-US/W3R-VA

Preservation Virginia

Virginia Association of Museums

National Alliance of Preservation Committees

American Battlefield Trust

Peninsula Museum Forum

American Planning Association

Williamsburg Battlefield Association